



# IUPUI School of Science Graduate Student Council

## Travel Award Application Form

Due on \_\_\_\_\_ember 20, &\$\$%

Form last updated >Ubi Ufm&\$\$%

### Personal Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ University ID Number: \_\_\_\_\_

Phone: \_\_\_\_\_ Department:

Campus Address: \_\_\_\_\_ Faculty Mentor/Advisor: \_\_\_\_\_

Degree Sought: \_\_\_\_\_ Current Degree Initiated:  of \_\_\_\_\_

Current Degree Expected:  of \_\_\_\_\_

### Conference Information

Conference Name: \_\_\_\_\_

Conference Dates: from  to  Are you presenting? Yes  No

Location:   Mode of Transportation:

*If you **will** be presenting, please answer the following questions regarding your presentation.*

*If will **not** be presenting, please continue to the budget justification portion of this application.*

Format of Presentation:  Was this research conducted at IUPUI? Yes  No

IBR # (human subjects research):  .....=57I 7# (animal subjects):

Presentation Title: \_\_\_\_\_

Are you the primary (first) author of this presentation?: Yes  No



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### Budget Justification

#### Transportation:

Airline, Bus, or Train Ticket: \$ \_\_\_\_\_

for car travel only...

Miles Traveled\*: \_\_\_\_\_ @ \$ 0.30 per mile

\*Please use Google® Maps to calculate any distance driven. Go to <http://maps.google.com/> click on "Get Directions" and enter the start and destination address.

#### Lodging:

Number of Nights: \_\_\_\_\_ @ \$ \_\_\_\_\_ per night

Number of Occupants: \_\_\_\_\_

#### Food Per Diem:

Number of Days: \_\_\_\_\_ @ \$ \_\_\_\_\_ per day\*\*

\*\*Please use the current per diem rate set by the U.S. General Services Administration. You can find current rates on their webpage. Click here to visit the page.

#### Conference:

Registration Fee: \$ \_\_\_\_\_

#### Miscellaneous†:

\_\_\_\_\_ \$ \_\_\_\_\_

†You must provide a written explanation for all miscellaneous travel costs.

\$  **Total Travel Cost**

#### External Competitive Travel Support:

*In order to be considered for this award, students must apply for travel funding from other source(s). However, it is not necessary that students receive funding from these sources.*

#### Professional Society Travel Grant:

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_


#### Miscellaneous Sources:

Department: \$ \_\_\_\_\_  
Faculty (provide name below): \$ \_\_\_\_\_


Research Grant (provide name below): \$ \_\_\_\_\_

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\$  **Total External Support**  
\$  **Final Travel Budget**

#### IMPORTANT:

*Please note that should you be awarded a School of Science Graduate Student Council Travel Award, you must be able to provide original, itemized receipts. You will only be reimbursed if you can provide evidence of your expenses. NO EXCEPTIONS!*

**Applicant's Name (Please Print):** \_\_\_\_\_

**Applicants Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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### ***Publications & Presentation History***

Please list your publications and previous presentations. Only peer-reviewed manuscripts qualify as publications. Published abstracts from previous conference presentations do **NOT** qualify as publications. Please include manuscripts that are **in press** (have been accepted for publication, but are not yet published) in your list.

#### Publications

Please give citations in the following manner (500 character limit): Last FM, (Year) Title. Journal Volume: Pages.

Example: Smith JR, Jackson RM, Stevenson E and Jones JR (2001) Novel aspects of photosynthesis. *Plant Topics* 45: 948-954.

1	
2	
3	
4	
5	

#### Professional Presentations (Oral or Poster)

Please give only the authors, date of presentation, and name of conference (300 character limit). Do **NOT** include the presentation for which you are applying for funding or department presentations!

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**Applicant's Name (Please Print):** \_\_\_\_\_



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### *Publications & Presentation History*

#### Abstract

If you are presenting (oral/paper or poster) at the conference, include a brief abstract detailing the research you will be presenting. **The abstract should include: (1) a brief introduction, (2) methods, (3) results, and (4) a conclusion.** Your abstract should be clear and concise (understandable to a typical graduate student, technical or non-technical, and not necessarily from your discipline). **This abstract should be different** from the one you submitted to the conference. Your response must fit in the space provided below (1500 character limit). If you are **only attending** a conference, no abstract is required, we would encourage you to write an abstract of what you will learn if you are attending.

Title: \_\_\_\_\_

#### Personal Statement

The personal statement should explain the significance of participation at this conference with respect to career goals and relevance to your major area of research. Your response must fit in the space provided below (1000 character limit). Your personal statement and abstract (if applicable) will be evaluated based on the rubric provided on the SOSGSC website.

**Applicant's Name (Please Print):** \_\_\_\_\_



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### ***GPA Release Form***

The following must be returned with your completed application. Failure to release grades will result in a void application. In order for the committee to obtain this information, you must release you most recent GPA standing. Type you name in the space provided and check the box to release your grades. All student information will remain confidential.

I \_\_\_\_\_ release my current GPA to the Graduate Office to be used by the SOS GSC travel committee, and only the SOS GSC travel committee, in the evaluation of my application for the SOS GSC Travel Award.

Please check the box if you are willing to give a 5-10 minute presentation on your research in order to be eligible for a larger pool of funding.

The presentation will be given to the School of Science Undergraduate Student Council (SOSUSC). Their meetings are every Friday from 11 am to 12 pm. If you receive an award and are requested to give a presentation, you must fulfill this obligation within 3 weeks of the request. Failure to do so will result in forfeiture of the award.