

Jazzy Jaguar

(317) 555-5555 | jazzyjag@gmail.com | Indianapolis, IN 46202

EDUCATION

Core 40 with Academic Honors

May 2025

Crispus Attucks High School, Indianapolis, IN

- High Honor Roll (all semesters)
- National Honor Society

EXTRA-CURRICULAR EXPERIENCE

Vice President

August 2024 - Current

Crispus Attucks Student Council, Indianapolis, IN

- Co-facilitate bi-weekly council meetings to identify and address student body issues
- Monitor committee chairs' monthly progress on action items
- Solicit new business agenda items from council members for bi-weekly meeting agenda

Student Athlete

August 2021 - Current

Crispus Attucks Track & Field Team, Indianapolis, IN

- Compete in track & field events representing Crispus Attucks High School
- Mentor freshmen and sophomore athletes to improve teamwork and athletic performance
- Practice 20 hours per week, including conditioning and training

Secretary

August 2023 – May 2024

Crispus Attucks Art Club, Indianapolis, IN

- Recorded minutes and notes for weekly club meetings
- Maintained accurate record of club events and attendance
- Promoted club events to all students to increase participation and appreciation of art

VOLUNTEER EXPERIENCE

Volunteer

January 2022 - Current

North Capitol Nursing & Rehabilitation, Indianapolis, IN

- Devote 2-3 hours weekly visiting with residents to provide companionship
- Read, play games, and converse with residents seeking leisure activities

Volunteer

April 2021 – March 2023

Gleaners Food Bank of Indiana, Indianapolis, IN

- Dedicated 3-4 hours weekly assisting staff with food pantry drive thru events
- Bagged food items into family size bags for distribution
- Directed traffic into, through, and out of the building ensuring customer and volunteer safety
- Loaded food items into customers cars to maintain drive thru efficiency

WORK/INTERNSHIP EXPERIENCE

Guest Service Staff

June 2023 - Current

Jacks Donuts, Indianapolis, IN

- Fill guest orders accurately and with customer service focus
- Answer questions about dietary restrictions, flavors, or popular items
- Manage cash register ensuring accurate transactions and receipts

AWARDS/RECOGNITIONS - (OPTIONAL)

- National Honor Society, Crispus Attucks High School
- Employee of the Month, Jacks Donuts
- Academic All-State Track and Field, IATCCC

April 2024
December 2023
June 2024